

# Billing schedule

**Fix Me!** A1 proofreading not yet effective for this page. In the meantime, you can ask any questions on the [forum](#).

For quotes, orders, and customer invoices, it is possible to record an invoicing schedule, i.e. to divide the total amount of the item into partial amounts, to be paid on a scheduled date.

A [dedicated screen](#) allows you to follow the payments of invoices under a schedule.

## Using the screen

When you indicate, for an invoice, a [payment deadline](#) of type “Split”, Gestan offers you to immediately create an invoicing schedule for the current invoice (invoice sheet screen ).

The screenshot shows the 'Facture client' application window. The main form is for a draft invoice ('Brouillon') for client 'TRANCÈNE Jean'. The item is 'Carottes extra' with a quantity of 1.00 and a total amount of 15,84. The payment terms are set to '12 mensualités'. A modal dialog is displayed in the center, asking: 'Le type de délai de paiement est un fractionnement. Saisir l'échéancier ?' (The type of payment deadline is a fractioning. Enter the schedule?). The dialog has 'Oui' (Yes) and 'Non' (No) buttons. The background form includes fields for client details, address, and a table of items.

| Codes produit | Libellé ligne  | PU HT | PU TTC | Qté  | Mtt HT | Mtt TTC | TVA   |
|---------------|----------------|-------|--------|------|--------|---------|-------|
| CAR-1         | Carottes extra | 13,20 | 15,84  | 1,00 | 13,20  | 20,00   | 15,84 |

If you answer yes, the schedule generation screen is displayed.

[illegible]

On this screen, the **number of due dates** and the **periodicity** can be modified, unless you have specified these parameters at the payment deadline level. The **Start date** is by default that of the invoice, it is always modifiable.

The **Generate** button allows you to automatically generate deadlines.

**Table Échéancier**

## Échéancier

Facture du 24/10/2025 : 15.84 EUR TTC  
Carottes extra

TTC

Déjà réglé

Début  Nb échéances  Périodicité  **Générer**

| Échéance   | Montant net | % total | Création       | par | Modif | par |
|------------|-------------|---------|----------------|-----|-------|-----|
| 24/10/2025 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/11/2025 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/12/2025 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/01/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/02/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/03/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/04/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/05/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/06/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/07/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/08/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |
| 24/09/2026 | 1,32        | 8,33%   | 24/10/25 00:18 | EM  |       |     |

Total **15,84** **Valider** **Fermer**

You can modify dates and amounts as you wish, add and remove deadlines. The only imperative is that the total of the due dates equals the amount of the invoice.

You can modify the schedule by clicking on the timer which designates a due invoice, in the list of invoices.

Liste des factures client

Factures client 2025

1er janvier - 31 décembre 2025

On invoices to which due dates are attached, this information can be printed at the bottom of the page, as below:

#### Échéancier de facturation

Échéance 1 / 4 : 14/07/20 8,33 % 100,00 Échéance 2 / 4 : 14/08/20 33,33 % 400,00  
Échéance 3 / 4 : 14/09/20 33,33 % 400,00 Échéance 4 / 4 : 14/10/20 25,00 % 300,00

Échéance 2/4 du 14/08/2020 Dont TVA 66,67 A régler TTC 400,00

 To trigger the printing of the schedule on the invoice, this is configured in the [general configuration of Gestan](#), "Options by types" tab.

 Depending on the setting options, the complete schedule can be printed, above the notification of the due date to be paid.

---



## Other ☐ Customer Billing ☐ articles

### Billing: common elements

- [Billing: common elements](#)
- [Deposits-Deposit](#)
- [Document genealogy](#)
- [Intermediation \(practical case\)](#)
- [Optimize supplier orders](#)
- [Part numbering](#)
- [Parts links](#)
- [Percentage line](#)
- [Product Configurators](#)
- [Warranty Holdbacks](#)

### Billing: Customer billing

- [Billing schedule](#)
- [Customer credits](#)
- [Customer invoices](#)
- [Customer invoicing: common elements](#)
- [Customer orders](#)
- [Delivery notes \(DN\)](#)
- [Deposit invoices](#)
- [Digital certification of invoices](#)
- [Factur-X](#)
- [Hourly billing](#)
- [Invoice reminder](#)
- [Invoices under schedule](#)
- [Margin sheet](#)
- [Progress](#)
- [QR-Invoice](#)
- [Quote](#)

From:

<https://manuel.gestan.fr/> - **Le manuel de Gestan**

Permanent link:

<https://manuel.gestan.fr/en/wiki/facturation/client/echeancier>

Last update: **2025/06/24 21:16**